# **Student Terms & Conditions – Why are they so important?**



The University's Terms and Conditions are the terms of the contract that sets out in detail the legal relationship between you and the University. They outline the responsibilities of the University and of students, together with students' rights. These support the University and its students as they work together to create a positive learning environment and a fulfilling student experience.

The Terms and Conditions link to other policies and information which form part of the University's contract with you. The key elements of the Ts&Cs are:

#### **Tuition Fees**

Your tuition fee covers more than just tuition costs. It includes all costs relating to the student journey such as: registration; tuition; supervision; examinations and graduation, and also the estate, wellbeing services, careers support and the library. Students who don't pay their tuition fees may find that services are withheld or they may be unable to progress on their programme (www.ncl.ac.uk/tuition-fees)

### **Programme Changes**

The University may need to make changes to your programme and/or modules to make improvements or adapt to rapidly changing circumstances (such as Covid 19). If you have any questions or concerns about any changes that are being made, please discuss them with a member of staff in your academic unit.

## **Complaints and Appeals**

The University has procedures in place to handle student complaints and academic appeals relating to your studies.

For advice on how to make a complaint to the University contact casework@ncl.ac.uk

and for help and support at the time, contact Student Wellbeing Service or the Student Union Student Advice Centre

# **Intellectual Property**

The University recognises that each student is the owner of the original work they create as part of their programme. The Policy Statement on Intellectual Property that applied to students on taught programmes is available on the website

(https://libguides.ncl.ac.uk/copyright).

#### **Module Choice**

The University aims to flexibility deliver the modules described on the website as part of your programme. On occasion however, optional modules may not always be available to all students as a result of a cap in student numbers, or availability of teaching resource.

## **Registration and Withdrawals**

You can withdraw from your programme once you have accepted an offer of a place, and up to 2 weeks after your programme start date. Full details about the implications for the payments you have made are included in the University's Credit Policy. The Credit Policy